

Approved December 12, 2024

**Record of the Frost Free Library
Board of Trustees Meeting
Frost Free Library, Marlborough, NH
November 21, 2024**

Call to order: At 5:32, Chairman Charley Wright called the meeting of the trustees to order. *In attendance:* Julie Farhm, Gilda Goodrich, Terry Maugeri (alternate voting for Gina Paight), Ed Moura (Alternate voting for Earl Nelson), Jane Pitt, Charley Wright, Henry Barker, Director. By Zoom Deb Paxton.

Secretary's Minutes: A motion to accept the minutes for October 17, 2024 was made by Julie Farhm and seconded by Charley Wright. The Motion passed with Jane Pitt and Ed Moura abstaining.

Friends of the Frost Free Library: No Friends report

Gifts and Correspondence: No gifts

Treasurer's Report: Rufe Frost sent the treasurer's report.

Checking account: \$23,112.04

Savings account: \$14,639.35

Building Committee:

- Henry reported that the old bathroom walls will be removed.(Change order) This space may be for displays or open reading space. Flooring for the original library will come from different funding. Discussion ensued as to the type of flooring: carpet, polished granite. Henry will research the flooring question.
- Donor recognition- Julie reported that there is continued planning for the dedication.

Directors Report: Henry Barker, director, reviewed highlights of his November report.

- The Friends met with other Friends' groups at the Peterborough library. Henry observed that the Peterborough library's meeting room is a similar situation to our meeting room. Their policies may be worth modeling.
- Henry is looking into ways for patrons to register for events.
- Flexible Furniture (wheels) is being considered for the renovated area.
- Kanopy is up and running with more than 8 accounts.
- Tech classes taught at Marlborough School were successful.
- Discussion ensued on how to extend tech help to the community.
- The Monadnock Consortium is working out small problems. Materials are getting out to patrons more quickly than through the state system. Meetings with the other librarians are very informing.

The Trustees accepted the report.

Old Business: The by-laws and the contract are with Ellen Smith, Town Administrator.

New Business:

Budget- The Trustees looked over the 2025 budget worksheet. Henry suggested keeping the staffing as is for 2025 and making adjustments in 2026. Ed Moura suggested that cleaning and staff lines be increased. Henry will send out a preliminary budget for review at next month's meeting.

As a result of internet problems, Deb Paxton was dropped from the meeting.

Nonpublic session:

At 6:15 Charley Wright moved that the trustee meeting move to a nonpublic session under RSA 91-A:3, II (a). The hiring of any person as a public employee. Ed Moura seconded the motion. Roll call vote: Julie Farhm, Yes; Gilda Goodrich, Yes; Terry Maugeri, Yes; Ed Moura, Yes; Jane Pitt, Yes; Charley Wright, Yes. The vote to approve was unanimous.

Julie Farhm made a motion to return to public session at 6:35 pm. Charley Wright seconded the motion. Roll call vote: Julie Farhm, Yes; Gilda Goodrich, Yes; Terry Maugeri, Yes; Ed Moura, Yes; Jane Pitt, Yes; Charley Wright, Yes. The vote to approve was unanimous.

Return to the public session at 6:35 pm. A motion to seal the nonpublic minutes was made by Jane Pitt, seconded by Julie Farhm because divulgence of the information likely would adversely affect the reputation of any person other than a member of this board and it would render the proposed action of the board ineffective. Roll call vote: Julie Farhm, Yes; Gilda Goodrich, Yes; Terry Maugeri, Yes; Ed Moura, Yes; Jane Pitt, Yes; Charley Wright, Yes. The motion passed.

Alarm system- The alarm system will have two keypads, one for each entrance. Amer Electric will set it up and Ellen will check to see if it is part of the project.

Charley Wright moved to adjourn the meeting at 7:00. Julie Farhm seconded the motion. The motion passed.

Next regular meeting: December 12, 2024, 5:30 at the Town offices at 236 Main St.

Respectfully submitted,
Gilda Goodrich