

DRAFT  
MINUTES OF THE FROST FREE LIBRARY  
BOARD OF TRUSTEES MEETING  
SEPTEMBER 19, 2024

CALL TO ORDER: Co-Chairman Julie Farhm called the meeting to order at 5:55 pm. Also in attendance: Earl Nelson, Gina Paight, Rufus Frost V (virtually), Terry Maugeri (alternate voting for Gilda Goodrich) and Henry Barker, Library Director.

MINUTES: Julie Farhm moved to accept the minutes of August 15, 2024. Seconded by Terry Maugeri. Vote was unanimous.

Henry Barker announced a donation from Margot Clark in the amount of \$50. Gina Paight moved to accept the donation. Seconded by Earl Nelson. Vote was unanimous. Henry also shared a letter received from NH Dept of Justice explaining the requirement of reporting private trust funds in the accounts of the Library Trustees. It was unclear if this was for trust funds under the direction of the Trustees of Trust Funds and/or the funds Rufus holds. Henry will send to Ellen Smith, Town Administrator, for any assistance she might provide.

TREASURER'S REPORT: Rufus Frost V shared the Treasurer's Report using the new software, Wave. Because the program does not allow subaccounts, he cannot separate grants vs. donations in the checking account for tracking. He will keep track of these manually for Henry. Rufus requested adding Henry as an additional user to the Wave program to allow him to access reporting for the accounts. The cost is \$16/month. Earl Nelson moved to approve the expenditure. Seconded by Julie Farhm. Vote was unanimous.

BUILDING UPDATE: Earl Nelson gave a building project update. He said that framing of the exterior walls will begin shortly. Currently, work was being done in the interior. He noted that the drainage was completed and all seems to be moving along on schedule.

DIRECTOR'S REPORT: Henry Barker reported that he met with Julie Perrin and Donna Straitiff, Directors of the Jaffrey and Rindge libraries, regarding the Monadnock Consortium for sharing library services. He is also collaborating with Josie Christy and the Rec Soccer Program. He has an upcoming meeting scheduled with Emily Primrose the Marlborough School Librarian.

Henry gave an overview on program attendance in the last month, including a presentation by Phyllis Manning on emergency preparedness at the Friends Tea on August 7<sup>th</sup>. He plans to share his travel photos on 10/22 at 4 pm about the Inka civilization.

There was a discussion about the draft of the Bylaws. It was decided to send the draft to the Town Attorney for review, as well as to ask about the process for updating the charter.

Henry explained the proposed changes to the Circulation Policy. One change was to allow an adult library card to patrons 13 years of age and older. There was a discussion about a teen card vs. an adult card. Terry Maugeri suggested we review Jaffrey and Rindge policies before making this age change as perhaps our policies should be the same. Henry withdrew the age related change until he speaks with Jaffrey and Rindge. Julie Farhm moved to accept the changes to the Circulation Policy as presented. Seconded by Terry Maugeri. Vote was unanimous.

Henry updated the Trustees on Kanopy, a streaming service for patrons. There are 2 pricing options for the first year which he is considering... a flat fee vs. a ticket system. He will be using donations from Homestead Thrift Shop to fund the service for the first year as a trial.

Earl Nelson moved to adjourn at 7:05 pm. Seconded by Gina Paight. Vote was unanimous.

Submitted by,

*Gina Paight*

Gina Paight

Next Meeting: October 17, 2024