

**Draft**

**Record of the Frost Free Library  
Board of Trustees Meeting  
Frost Free Library, Marlborough, NH  
May 16, 2024**

**Call to order:** Julie Farhm called the meeting to order at 5:34 *In attendance:* Julie Farhm, Gilda Goodrich, Jane Pitt, Deb Paxton (alternate voting for Earl Nelson), Terry Maugeri (alternate voting for Charley Wright) Henry Barker, Director. By Zoom: Rufus Frost V. Public attending: Miriah Greenwood

**Secretary's Minutes:** A motion to accept the minutes for the April 16, 2024 meeting was made by Jane Pitt and seconded by Deb Paxton. The motion passed.

**Welcome guests:** The Board welcomed Miriah Greenwood. Miriah shared the Friends' report.

- May 29th at 5pm is a book packing party. Trent from Main Crust is donating pizza. Please let Miriah know if you plan to help
- The Friends are purchasing the temporary highway sign to be placed near Rtes. 101 and 124. The Garden Club has given its approval of the \$1,800 sign. Expected installation is the middle of June.
- The Friends bakesale and raffle yielded \$763.
- The summer concerts will run June 18 through August 6. The band, Before Fiction, is a new addition to the schedule. The Friends will run the 50/50 raffle during the concerts.

**Gifts and Correspondence:**

- Julie shared a thank you note from Joan Ames.
- Julie Farhm moved that the trustees accept the gifts compiled for the summer reading program. Jane Pitt seconded the motion. The motion passed.

**Treasurer's Report:**

- Rufe reported on the balances as of May 16, 2024.

Checking Account      \$14,688.96

Special Gift Fund      \$14,635.66

- Moving Expenses: Henry reported on anticipated moving and temporary library location expenses.  
Moving Furniture to storage and temporary location and back to library \$3600.00  
Computer installation at temporary location and reinstalling at the library, \$1200.00  
Utility costs \$1000 at the temporary location in addition to the costs at the library.  
Rent is \$1300 monthly with some covered from savings in the budget, but there is an anticipated cost of \$3000 to \$4000 to come from other funds.

The approximate additional funds to cover during the move is \$9000.00.

- Miriah reported that the Friends have \$5,704.92 remaining from the 150 funds. Rufus will reach out to Jackie Leahy to determine the purpose for retaining the money.
- Miriah will contact the Thrift Shop to see if they will offer a donation to help cover moving expenses.

**Building project update:** Jane Pitt reported that the town hall is finalizing the CDFA Grant. Hutter Construction is getting subcontractors. A June groundbreaking is anticipated. The trustee discussed the process for communicating with the Building Advisory Committee.

**Director's Report:** Henry Barker reported on the following:

- Programming has been successful.
- Henry is working on collaborating with Peter Switzer and the Rec. Department.
- Summer reading promotion and CLiF event will be June 3 at Marlborough School.
- Henry is organizing the final move of the books.

Rufus Frost V left the meeting at 6:46.

**By-laws:** Deb Paxton reported on her by-law work. She will be resending the documents in another email. The trustees will discuss the bylaws at the next meeting, June 20th.

Gilda Goodrich moved to adjourn the meeting at 7:00. Julie Farhm seconded the motion. The motion passed.

Next regular meeting: June 20, 2024, 5:30 at the temporary library at 108 Main St.

*Respectfully submitted,*  
Gilda Goodrich