

Draft

**Record of the Frost Free Library
Board of Trustees Meeting
Frost Free Library, Marlborough, NH
April 18, 2024**

Call to order: Julie Farhm called the meeting to order at 5:36 *In attendance:* Julie Farhm, Gilda Goodrich, Jane Pitt, Gina Paight, Deb Paxton (alternate voting for Earl Nelson), Henry Barker, Director. Public attending: Miriah Greenwood

Secretary's Minutes: A motion to accept the minutes for the March 26, 2024 meeting as amended was made by Jane Pitt and seconded by Julie Farhm. The Motion passed.

Welcome and Gifts: The Board welcomed Deb Paxton, newly appointed trustee alternate. The board also congratulated Charley Wright on his election to the library board.

Library Friends' Report: Miriah Greenwood shared preliminary details about the summer concert series. The concerts will begin June 18. On August 13, with the Temple Town Band, there will be a Veterans' tribute. The concerts will be held at the town pavilion located beside the school. The Friends are looking for help to transfer equipment from the gate to the pavilion.

Gifts: Jane Pitt moved that the Trustees accept a gift of \$1000 from the Homestead Thrift Shop. Deb Paxton seconded the motion. The motion passed.

Treasurer's Report: No treasurer's report

Building Advisory Committee:

- Gina Paight reported that Hutter Construction was chosen as the manager. Architect Tom Weller has retired and the selectmen are seeking permission to use the Weller plans. The new architect is Michael Petrovich.
- The selectmen are working on the Unicron lease. The terrace at 108 Main St. is available for outside events.
- Henry Barker reported that library services at the temporary location will begin about June 1st.
- Henry is waiting for an estimate from Affordable Movers of Keene.
- Gina said she will send an email to the Building Advisory Committee to update the members.
- The estimate from Umbral Technologies to move the computers and server, with appropriate connections and security, is \$600.
- Henry will check with Ann Connor at Unicron about using a vinyl banner for a temporary sign.

Director's Report: Henry Barker reported on the following:

- Henry and the Friends are working with the Garden Club on the placement of a sign at Bell Tower Park that can be used to announce programs and concerts.
- The Apollo ILS has been running since April 2. Staff training is continuing and notifications have been set-up.
- The summer reading program theme is "Adventure Begins at Your Library."

- The trustees discussed the logo and standardizing the current design.

By-laws: Deb Paxton offered to research the by-laws.

Gina Paight moved to adjourn the meeting at 6:30. Julie Farhm seconded the motion. The motion passed.
Next regular meeting: May 16, 2024, 5:30 at the library.

Respectfully submitted,
Gilda Goodrich