

Draft

**Record of the Frost Free Library
Board of Trustees Meeting
Frost Free Library, Marlborough, NH
December 21, 2023**

Call to order: Ed Moura called the meeting to order at 5:35 *In attendance:* Julie Farhm, Gilda Goodrich, Ed Moura, Jane Pitt, Gina Paight, Henry Barker, Director. By Zoom: Rufus Frost V.

Secretary's Minutes: A motion to accept the minutes for December 21, 2023 was made by Julie Farhm and seconded by Ed Moura. The Motion passed. Jane Pitt abstained.

A motion to accept the minutes for December 29, 2023 was made by Ed Moura and seconded by Julie Farhm. The Motion passed.

Public hearing:

Chairman Ed Moura opened the Public Hearing at 5:45. *In attendance:* Julie Farhm, Gilda Goodrich, Ed Moura, Jane Pitt, Gina Paight, Henry Barker, Director. By Zoom: Rufus Frost V.

This duly-noticed public hearing is being held to receive public comment on a monetary gift of \$50,000 given in memory of Bob Sweet and Rufus Frost III from Joan Ames to be applied to the library addition and renovation project. Jane Pitt recommends placing the money in a separate account with the Public Deposit Pool in the library's name. Henry will give the check to Ellen Smith for deposit.

No public comment.

Ed Moura closed the public hearing at 5:58.

Gina Paight moved that the Trustees accept the memorial gift of \$50,000 from Joan Ames with gratitude. Ed Moura seconded the motion. The vote to accept was unanimous.

Julie Farhm moved that the Trustees accept a gift of \$1,000 from the Homestead Thrift Shop, \$100 general donation, and the donation of a television. Gina Paight seconded the motion. The vote to accept was unanimous.

Correspondence: Charlie MacVeagh inquired about the painting of "Cloudlands" he donated to the library. Henry will request Craig Cashman help with the hanging.

Treasurer's Report: No treasurer's report. Rufe Frost explained that he will be using the online software, Wave, for accounting going forward. He is adding 2023 and he expects to be prepared for the next town audit.

Building Committee: Gina presented a construction cost worksheet prepared by Steve Horton. She also announced that a request for proposals (RFP) for construction manager services for the addition and renovations to the Frost Free Library, with a due date of March 7, 2024, has been advertised.

Gina reported the selectmen should hear about the \$916,000 Community Development Finance Authority Grant in mid-March to April.

Citizen's Petition: Ed reminded the trustees that there is a Town Meeting warrant article requesting \$295,000. Ed Moura moved that the Library Trustees support the two Town Meeting warrant articles that concern the library. Gilda Goodrich seconded the motion. The motion passed. Gina Paight and Jane Pitt abstained.

Directors Report: Henry Barker, director, reviewed his January and February reports, highlighting future adult and children's programming. Moose Plate approval was received for the gutter work. The statistics were reviewed, and Henry explained that going forward information on reference requests will be indicated. Ed Moura moved to accept the director's report. Gilda Goodrich seconded the motion. The vote to accept was unanimous.

By-Laws: Ed Moura reminded the Trustees of the work needed on the By-Laws.

New Business: Meeting room policy. Henry reviewed the meeting room policy. He will make changes to the current policy and research examples of other meeting room policies.

Thank you: On behalf of the Library Trustees, Julie Farhm thanked Ed Moura for his work and leadership on behalf of the Frost Free Library.

Ed Moura moved to adjourn the meeting at 7:10. Julie Farhm seconded the motion. The motion passed. Next regular meeting: March 21, 2024, 5:30 at the library.

Respectfully submitted,
Gilda Goodrich