

## Draft

**Record of the Frost Free Library  
Board of Trustees Meeting  
Frost Free Library, Marlborough, NH  
December 21, 2023**

**Call to order:** Ed Moura called the meeting to order at 5:49 *In attendance:* Julie Farhm, Gilda Goodrich, Ed Moura, Earl Nelson, Gina Paight, Henry Barker, Director. Public attending: Craig Cashman, Director of Public Works

**Moose Plate Grant:** Craig reported that public works will replace the damaged ground level trim boards in the spring. He also reported that Aho Gutters proposed \$10,000 for gutters for the 1960's addition to the library building. The Trustees determined that gutters for the east/Pleasant St. side could wait until after the new construction. The main focus would be the west/ Route 124 side. The gutters would help divert water away from the granite building. Discussion ensued about the need for gutters for the granite building. Craig will get a quote to add gutters to the granite building.

Ed Moura moved that gutters be added to the Route 124 side of the wooden structure if the price is covered by the Moose Plate Grant money. Julie Farhm seconded the motion. The vote to accept was unanimous.

The trustees asked Craig about new railings for the front of the building. Craig said he will get a quote from Tucker's Metal Fabricators and Henry will check online for premade railings.

Attic insulation: Ellen Smith is waiting for the energy audit before giving the go ahead. Craig will check in with Ellen on Friday 12/22. Craig left the meeting at 6pm.

**Secretary's Minutes:** A motion to accept the minutes for November 16, 2023 was made by Ed Moura and seconded by Earl Nelson. The vote to accept was unanimous.

**Treasurer's Report:** No treasurer's report. The trustees congratulated Rufe and his wife on the birth of their son, Rufus Frost VI.

Gina Paight moved that the trustees accept the following gifts: \$425 given in memory of Rufus Frost III and \$25 from the Friends, the remainder of the clock money. Earl seconded the motion. The vote to accept was unanimous.

**Directors Report:** Henry Barker, director reported on his activities for the past month.

- He shared his conversation with Diane Quinlan, director of Charitable Trusts. Ed will look into the charter and by-laws with the town attorney and report back to the board.
- Henry continues to update events on the website and in *The Bulletin*.
- Henry has interviewed three candidates for the Children's Programming Assistant. New personnel will be approved by the trustees.
- Trustees discussed the number of hours worked by staff. Henry will provide a snapshot of January 23 and 24 for comparison.

Ed Moura moved to accept the director's report. Gilda Goodrich seconded the motion. The vote to accept was unanimous.

**New Business:**

Expenditure report: Ed Moura moved that the trustees authorize the treasurer to move \$5,000 from the trustee's checking account to the town of Marlborough. Julie seconded the motion. The vote to accept was unanimous.

Holiday Schedule: Accepted as printed

**Budget:** Ed Moura moved that the trustees submit the proposed 2024 budget to the selectmen. Julie seconded the motion. The motion was approved. Earl Nelson and Gina Paight abstained.

Ed Moura moved to adjourn the meeting at 6:38. Julie Farhm seconded the motion. The motion passed.

Next regular meeting: January 18, 2024, 5:30 at the library.

*Respectfully submitted,*  
Gilda Goodrich